



**Ministry of International Trade,
Industry and Investment Sarawak**



Sarawak Chamber of Commerce & Industry
United We Prosper



Building a better
working world



Rules and Guidelines

PHASE I : STATE LEVEL

1. Nominations can be forwarded:
 - a. By each chamber of commerce or other trade and business associations (“business organisations”) registered in Sarawak. Such business organisations must be approved by the Awards Organising Committee. Each business organisation shall nominate one nominee only to be honoured for the respective business organisation's Award. A person who has been nominated by his/her business organisation, and was not shortlisted may be re-nominated in subsequent years.
 - b. Independently by an individual nominee which the nomination is to be endorsed by the Awards Organising Committee.
2. Nominees are recognised for their entrepreneurship, business innovation or outstanding corporate deals and achievements.
3. All nominations shall be submitted by completing the Official Nomination Form. Completion of the Official Nomination Form shall be the sole responsibility of the nominating business organisation or individual nominee.
4. The Awards Organising Committee reserves the right to accept or reject all or any of the nominations.
5. Information officially provided by nominees and their nominators may be used by the Awards Organising Committee for promotional and publicity purposes.
6. The Adjudicating Committee shall be appointed by the Awards Organising Committee.
7. Nominations shall be submitted no later than **30 August 2024**.
8. The Awards presentation shall be hosted by SCCI. However, SCCI has the discretion to offer the organisation of the Awards presentation to other participating business organisations which are willing to host the event.

PHASE II : NATIONAL LEVEL

1. The Awards Organising Committee reserves the right to nominate one or more of the above award recipients for the EY Entrepreneur of the Year Malaysia Award or similar awards at national level. Nominees who do not belong to any of the participating business organisations may be nominated by the Awards Organising Committee to represent the State at the national level awards.
2. Notwithstanding the above, any recipient of an Award under this Programme may participate under their own initiative at any national level awards.



The Sarawak Entrepreneur of the Year Awards 2024

The Sarawak Entrepreneur of the Year Awards (“EOYS”) is organised by the Ministry of International Trade, Industry and Investment Sarawak, in association with Sarawak Chamber of Commerce & Industry (“SCCI”) and EY. EOYS was first launched in 2004 and is a prestigious Awards Programme held annually to honour and acknowledge exceptional entrepreneurial talent and leadership.

The aims and objectives of EOYS:

1. To recognise the best in business in Sarawak, i.e. the prime movers that drive the State’s path towards economic growth;
2. To recognise the success of up and coming entrepreneurs, who through their ingenuity, ideas, resourcefulness, commitment and hard work, have built their businesses which contributed to the growth of our State’s economy; and
3. To encourage the growth of small and medium scale industries in Sarawak.

The Adjudicating Committee

The Adjudicating Committee will consider a number of criteria in determining the State representative(s) for the EY Entrepreneur of the Year Malaysia Award or similar awards at national level.

In general, the criteria should cover:

- Demonstration of purpose-driven leadership and entrepreneurial spirit – vision, dedication as well as intelligent risk taking;
- Company milestones with consideration of industry obstacles and each entrepreneur’s ability to overcome adversity;
- Corporate culture, values and incentives;
- Unique or innovative characteristics of the Company;
- Financial performance, growth record and strategic direction;
- Impact of business on the State’s economy;
- Environmental, social and governance initiatives, reputation and contribution to the community that demonstrate the characteristics of a good model corporate citizen;
- Emphasis primarily on the individual’s attributes over the Company;
- Resilience in facing the uncertainties of the business environment; and
- Embracing modern technology to enhance efficiency and transformation in the business.



Please complete all sections in English. In addition, all Nominees are required to sign and acknowledge the "Truth of Information Release" section before submission of Forms to the Secretariat of the Awards Programme, details as below.

The information provided in this Form is strictly confidential and will be used only by the Organisers for the Awards Programme purposes.

Eligibility Criteria

A Nominee must be:

- Sarawakian or a PR of Sarawak,
- Either an owner-manager of a privately held company of at least three years old OR a founder of a listed company who is still active in top management and retains, directly and indirectly, a significant stake in the company.

Nominee Information

Name of the Nominee: _____ Title: _____

NRIC number: _____ Designation: _____

Tel: _____ Mobile: _____ Fax: _____

Email address: _____

Name of Contact Person (if different from above): _____

Designation: _____

Tel: _____ Mobile: _____ Fax: _____

Email address: _____

Company Information

Name of Company: _____

Address: _____

City: _____ Postal Code: _____

Website: _____ Tel: _____ Fax: _____

Awards Categories

Indicate the category for which the nominee would like to be considered.

- Emerging Entrepreneur**
(business is between 3 to 5 years old or entrepreneur is aged 35 or under at the time of close of nomination)
- Master Entrepreneur**
(maintained management excellence over a sustained period, business founded more than 5 years ago)
- Excellent Entrepreneur (Beyond Sarawak)**
(running a successful business outside Sarawak or overseas)

Final determination of the number of categories and awards to be presented will be decided by the judging panel based on the quantity and the quality of the completed nomination forms received by the deadline.



General Information

Briefly describe the nature of the Nominee's Company, i.e. principal activities carried out, primary products and services offered, etc:

What is the current structure of the Company?

- A Sole Proprietorship** **A Private Limited Company**
 A Partnership **A Public Listed Company**

If a Public Listed Company, please state date of listing: _____

Is the Nominee the founder of the Company? _____

When was the Company founded? _____

What percentage of the Company does the Nominee currently own? _____%

When did the Nominee assume leadership in the Company? _____

Is the Nominee still actively involved in top management? _____

Has the Nominee or the Nominee's Company been subjected to any criminal charges or investigations by any government authorities in the last 5 years?

- Yes** **No**

If yes, please provide details of such charges or investigations in a separate sheet.

Audit Year End (dd/mm/yyyy)	Most Recent (i.e. 2023)	Year 2 (i.e. 2022)	Year 3 (i.e. 2021)
	___ / ___ / ___	___ / ___ / ___	___ / ___ / ___
Turnover	_____	_____	_____
Profit Before Tax	_____	_____	_____
Profit After Tax	_____	_____	_____
Total Assets	_____	_____	_____
Share Capital	_____	_____	_____
Shareholder's Funds	_____	_____	_____
Total Borrowings	_____	_____	_____
No. of Employees	_____	_____	_____

*Any unusual trends in the annual financial data should be explained in an attached statement.

Has there been any merger with other companies within the last 3 years?

- Yes** **No**

If yes, when did this merger take place? _____

What percentage of the financial growth above is attributed to this merger? _____%



Nominee Profile

Please provide brief descriptions of the following subject matters in not more than 500 words. Any materials deemed relevant in support of any testimonies, may be enclosed.

The Nominee

Describe the Nominee's entrepreneurial background and aptitude with examples of the milestones and major achievements accomplished thus far.

The Company

Depict the history and background of the Company. Include the source of the idea for the Company, the challenges involved in the Company's realisation, the risks involved, any significant obstacles that were overcome and any other pertinent information. Describe how the idea behind the Company was financed and the performance of the Company over the years under the leadership of the Nominee.

Innovative Approaches

Describe how the Company, under the leadership of the Nominee, has evolved into one that demonstrates clear and sustained capacity for creativity and innovation in the development and implementation of major products or services. Elaborate on how the Company has demonstrated excellence in its field and include details of how unique or innovative the Company's relations are with customers and employees, comprising of any differentiations between the Company and its competitors.

Growth Strategies

Clearly outline the Nominee's vision for the Company and the strategies and steps taken to achieve this vision. Provide information on the Company's current stage of development and future growth plans.

The Management

Describe the Management team and their relationship with the Nominee. Highlight their capabilities in delivering results with specific examples of successes that Management has had contributed to the growth of the Company.

The People and Culture

Describe the attributes of people that are encouraged by the Nominee in the Company. Address how the Company's environment and culture nurtures these attributes, and include, if any, the types of recognition and reward offered. Describe how these initiatives and the Nominee's values serve to empower and retain the work force.

Economic Impact

Describe how the Company's operations and growth have impacted the economy of the State.

Environmental, Social and Governance Initiatives

List down the Nominee's participation in any business, civic, environmental sustainability or community organisations in Sarawak and describe the extent of involvement. Provide specific examples of how the Nominee demonstrated vision and creativity in a socially beneficial way as well as good corporate governance practices.

Resilience

Describe the Company's capability / adaptability in sustaining their business operations in the face of crisis or economic slowdown.

Transformation through Modern Technology

Describe how the Company embraced modern technology to enhance efficiency and transformation in their business operations.





Truth of Information Release

To the best of my knowledge, the information provided herein is true and complete. All information provided in this Form remains confidential to the Organisers and I consent to the use of this information for the purpose of selection of award recipients for the Sarawak Entrepreneur of the Year Awards Programme. I further consent to my name, my Company's name, non-financial information, photographs, video recordings and audio recordings of myself from whatever source to be used for promotional purposes throughout this Awards Programme. I agree that no compensation shall be payable to me or my Company for such usage.

In the event that I am selected and if the Organisers of the Sarawak Entrepreneur of the Year Awards Programme so decide to participate in the "EY Entrepreneur of the Year" Malaysia Awards or any other national level awards the following year, I agree to be nominated. I also understand that my nomination may be revoked by the Organisers anytime should there be any significant misconduct or non-legal acts on my part.

Nominee's Signature: _____

Date: _____



Company Stamp

Nominator Information *(to be filled by nominating association)*

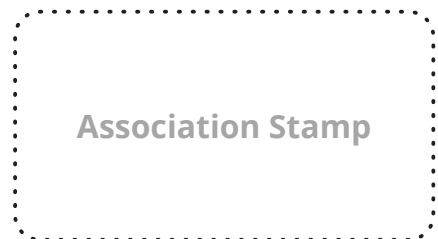
Name: _____ **Designation:** _____

Name of Association: _____

Tel: _____ **Mobile:** _____ **Fax:** _____

Email address: _____

Recommendation: _____



Association Stamp



Submission Checklist

- Duly completed and signed Nomination Form (including completed Annexure A).
- Audited** financial statements for the three most recent financial years. (i.e. 2023, 2022 and 2021)
- An introductory piece of the Nominee in not more than 500 words, to be used for media and promotional purposes. It should cover an overview of the Nominee as an entrepreneur with focus on growth and achievements. The Organisers reserve full discretion on the usage of this introductory piece and has the right to amendments as and when necessary.
- High resolution portrait photo of the Nominee; should be a good business style shot against a solid background (**softcopy to be emailed to SCCI Secretariat at admin@scsi.org.my**).
- Copy of NRIC
- Business Card

***If selected by the Adjudicating Committee, a high resolution video presentation of maximum 2 minutes in length will be required for each nominee for the Awards Presentation Ceremony at his/her own costs (and subject to adherence with guidelines/provided).**

Please send all of the above to:

Email: admin@scsi.org.my

The Secretariat
Sarawak Chamber of Commerce & Industry
L3-12, DUBS Commercial Centre
Lot 376, Section 54, KTLD
Jalan Petanak, 93100 Kuching, Sarawak

Personal Data Protection Notice

Please be informed that in accordance with the Malaysian Personal Data Protection Act 2010 ("PDPA"), by providing your personal data to the Organisers in connection with the Sarawak Entrepreneur of the Year Awards 2024, you have hereby given consent to the Organisers to process your personal data according to the following terms:

Purpose:

The Organisers may use your personal data and/or information which may include among others, your name, non-financial information, photographs, video recordings and audio recordings in connection with organizing and promoting the Sarawak Entrepreneur of the Year Awards 2024.

Data disclosure:

The Organisers may provide your personal data and/or information to the judges and sponsors of the Sarawak Entrepreneur of the Year Awards 2024 and to our collaborative partners in relation to the purpose above.

Data retention details:

The Organisers shall retain your personal data for seven (7) years from the date of collection. The Organisers will remove your personal data when you write to the Organisers to withdraw your consent. You may email your request to admin@scsi.org.my.

Data access:

You have the right to request access to your personal data at all times and be entitled to correct it if necessary.

Please read and understand this Personal Data Protection Notice before you agree to submit your personal data.



